



Play Team / Lunchtime Supervisory Assistant Job Description

Grade 1, Point 3 - £24,796 (pro rata)

6.25 hours per week (12 noon until 1.15pm) Monday to Friday - Term time only. Job share/flexible working days will be considered.

To start asap.

Burnopfield Primary School is a popular village school located in North Durham. One of the main strengths of the school is its team of talented, enthusiastic staff. The Governing Body are seeking to appoint a responsible, caring and dedicated person to join our team of lunchtime supervisory staff to supervise pupils and encourage exciting play during our lunchtimes.

The successful candidate will:

- Have experience of working with children of primary school age
- Be flexible
- Be able to work well within a team and willing to undertake training
- Be caring and have a positive approach with children

Duties include:

- Supervision of children during lunchtimes in school and around our outside grounds
- Helping during the service of the meals including encouraging the correct use of cutlery
- Cleaning spillages, tables and chairs, wipe down and maintain general cleanliness of the lunch area
- Communicating effectively with pupils
- Maintaining good behaviour according to the school's Behaviour Policy
- Working well within a team
- Supervising children during indoor and outdoor playtime
- Administering first aid
- Encouraging effective play; As an OPAL (outdoor play and learning) school we encourage children to play outside with loose parts to build confidence and practical skills like den building, climbing bars and small world play. We use all the school grounds year round in all weathers

Essential Experience:

- Experience of working with primary age children
- Qualifications: First Aid training is desirable

To apply for this role, please email burnopfield@durham.net or call in to the school office for an application form